

EAST PENNSBORO TOWNSHIP GAZEBO RENTAL CONTRACT

TYPE OF EVENT: _____ RESERVATION DATE: _____
STARTING TIME: _____ AM/PM ENDING TIME: _____ AM/PM *Please include set-up and clean-up time*
CONTACT PERSON: _____ NUMBER OF PEOPLE: _____
PHONE NUMBER: _____ E-MAIL: _____
STREET ADDRESS: _____
CITY, STATE & ZIP: _____

RENTAL FEE: Township Residents: 4 hour rental for \$150.00, plus a \$75.00 deposit
Non-Township Residents: 4 hour rental for \$250.00, plus a \$125.00 deposit

SECURITY DEPOSIT: Amount \$ _____ Check # _____ Date Returned: _____
RENTAL FEE: \$ _____ Check # _____ *full payment due upon signing contract

I understand and agree to the following:

1. A security deposit, cash or check made payable to 'East Pennsboro Township', is needed for the rental. This deposit will be refunded after the event, provided the Gazebo is left clean and free of damage.
2. All persons renting the Gazebo are required to abide by the East Pennsboro Township Adams-Ricci Community Park Rules and Regulations. The subleasing of facilities is prohibited.
3. All persons given permission to use the gazebo, assume all responsibilities with regard to injury and/or accident and all liabilities.
4. Contract holder is held responsible for any damage to the Gazebo because of conduct attributed to actions occurring during event.
5. The contract holder is required to clean the area before leaving. Place all trash and recycling in the proper containers.
6. The reservation of the Gazebo does not guarantee exclusive use of the park. There will be other events and patrons in the park during your contractual time. Please have this contract with you on the day of your event.
7. Staples, nails, thumb tacks and tape are not allowed to be used on the Gazebo. Use of such materials will result in forfeiture of the security deposit. Only free standing decorations may be used and then removed from the premises. Confetti, rice, glitter or small celebratory items are not permitted. Electricity is available upon request.
8. Alcohol is strictly prohibited. Please refrain from smoking in accordance with the 'Young Lungs at Play' program.
9. **Cancellation policy:** The Recreation Department requires a 2-week notice of cancellation in order to receive a full refund, less a \$20.00 nonrefundable administrative fee.

Renter's Signature: _____ Date: _____

Approved: _____ Date: _____

Hold Harmless Agreement

I have read and understand the rules and regulations governing the use of the Gazebo at Adams-Ricci Community Park and I agree to comply with all of the requirements. I agree to assume all responsibility for any damages incurred and assume all liability for personal damages or injuries incurred because of conduct attributed to actions occurring while this contract is in effect and relieve East Pennsboro Township and its officials of any responsibility for such activities.

Applicant's Signature: _____ Date: _____

EAST PENNSBORO TOWNSHIP ADAMS-RICCI COMMUNITY PARK
RULES & REGULATIONS



1. Adams-Ricci Community Park hours are 6:00am until 11:00pm between April 1 and October 31; until 10:00pm from November 1 and March 31. All other Township Parks are open Dawn to Dusk.
2. Speed limit throughout the parks is 10 MPH.
3. Parking is permitted in designated areas only. No parking on the grass. Violators may be fined.
4. Unauthorized motor vehicles of any type are prohibited.
5. All pets must be on a leash not to exceed 6 feet in length. Owners must clean-up after their pet. Mutt-Mitt stations and trash receptacles are conveniently located throughout the park.
6. No littering. Refuse materials and recyclables must be placed in proper containers.
7. The reservation of a pavilion does not guarantee the use of the adjacent park facilities, ball fields, courts, grounds or equipment.
8. Hunting, trapping or pursuing wildlife to deliberately disturb in any manner is prohibited.
9. Fires are only permitted in the provided charcoal grills. Leave coals in grill for maintenance workers to remove the next day. No outside grills allowed, unless otherwise permitted by Township Officials.
10. No solicitation, advertising, or campaigning on park grounds without prior approval.
11. Do not intentionally interfere, attempt to obstruct or refuse to comply with any Township Official or employee in the performance of his or her duties.
12. Vandalism, destruction of Township property, threats, obscene language, and disorderly or destructive acts are prohibited. Dismissal from the park as well as fines may be assessed.
13. Skateboards, roller skates, roller blades, and scooters are only permitted on the walking paths.
14. Golfing is not permitted on the fields.
15. No canopies, tents or hammocks are allowed, except adjacent to a rented pavilion by the lessee or adjacent to a ball field for a Township sanctioned sporting event.
16. Sound Amplification equipment (vehicle radios, portable speakers, megaphones, etc.) may not be used in a Township park without a specific permit issued by Township Officials.
17. Alcoholic beverages are strictly prohibited anywhere in the park.
18. In accordance with the 'Young Lungs at Play' program, please refrain from smoking.